



# Denver Children's Advocacy Center

## JOB DESCRIPTION

Title: Community Connector  
Reports To: Program Director  
Status: Full Time - Exempt

The mission of Denver Children's Advocacy Center is to prevent abuse, strengthen families and restore childhood. DCAC serves children who have been sexually abused, neglected, or traumatized by witnessing violence. We are one of 14 child advocacy centers in Colorado providing friendly, family-supportive services in one central location, or close by. Our goal is to ensure that every child in Denver and neighboring counties who has been traumatized by sexual abuse, or by witnessing homicide or domestic violence receives immediate, compassionate and effective investigation, assessment and, if needed, mental health treatment. DCAC never charges families for its services and we never place time limits on healing.

### General Responsibilities

It is the responsibility of all DCAC employees to support DCAC's mission and goals, to respect the confidentiality of all who come to us for assistance, and to personally maintain the dignity and integrity of one who is placed in a position of public trust. We all bear the responsibility of improving the organization, communicating openly, empowering each other to excel at our work and to dedicate ourselves to inclusivity.

### Summary of Position

The Community Outreach to Undocumented Families project responds to the urgent needs among this vulnerable and traumatized population with emotional support and practical resources available in a political climate of fear caused by wide-scale detention and deportation. This position will focus on Spanish-speaking immigrants and refugees from Central America with a special focus on the Denver Metro area. This position will play a key connector role in the Community Mental Health Initiative and other existing Community Outreach initiatives.

### Duties and Responsibilities

- Build a network of supportive partnering organizations throughout Denver metro area to engage the immigrant community
- Connect families to peer support and practical resources
- Promote stable and cooperative working relationships with community partners
- Work with the Mental Health Consultants to ensure children and families in schools can access services
- Provide referrals to DCAC for families in need of trauma informed mental health services

- Provide appropriate referrals to partner organizations in order to meet the family's needs
- Ability to work some weekends

### Competency

To perform the outlined duties and responsibilities successfully, the person in this position should demonstrate the following competencies:

- Demonstrate integrity and professionalism managing confidential material and sensitive situations
- Demonstrate confidence in leadership and team-building ability
- Identify and analyze needs and apply resources effectively to meet those needs
- Adapt strategy to changing conditions and communicate changes effectively
- Speak clearly and effectively in positive or negative situations
- Demonstrate respect and sensitivity for cultural differences
- Demonstrate ability to effectively balance task-oriented and process-oriented duties
- Manage competing demands
- Continue to build on knowledge and skills
- Demonstrate persistence in meeting difficult challenges

### Qualifications

The requirements listed below are representative of the knowledge, skill and/or ability required to perform this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Bachelor's degree in Social Work, Sociology, Psychology, Criminal Justice, or other social science field, plus one year post-degree experience in crime victim services
- Written and oral Spanish language skills (required)
- Ability to tolerate numerous interruptions throughout the day
- Must pass background check

### Benefits

Salary based on experience and qualifications. Denver Children's Advocacy Center offers an excellent compensation package with generous benefits.

Denver Children's Advocacy Center is an equal opportunity employer and seeks a diverse applicant pool.

Please send resume and cover letter to Angela Davidson at [Angela@DenverCAC.org](mailto:Angela@DenverCAC.org)