



JOB DESCRIPTION

Title: Forensic Interviewer

Reports To: Executive Director

Status: Full time - 40 hours per week including 24-hour emergency response rotation coverage.

The mission of Denver Children's Advocacy Center is to prevent abuse, strengthen families and restore childhood. DCAC serves children who have been sexually abused, neglected, or traumatized by witnessing violence. We are one of 17 child advocacy centers in Colorado providing friendly, family-supportive services in one central location, or close by. Our goal is to ensure that every child in Denver and neighboring counties who has been traumatized by sexual abuse, or by witnessing homicide or domestic violence receives immediate, compassionate and effective investigation, assessment and, if needed, mental health treatment. DCAC does not charge families for its services and we never place time limits on healing.

General Responsibilities:

It is the responsibility of all DCAC employees to support DCAC's mission and goals, to respect the confidentiality of all who come to us for assistance, and to personally maintain the dignity and integrity of one who is placed in a position of public trust. We all bear the responsibility of improving the organization, communicating openly, empowering each other to excel at our work and to dedicate ourselves to inclusivity. This position is responsible for conducting and coordinating child abuse forensic interviews with children and adolescents, using research-based, best practice interview techniques.

This job description should not be construed to imply that the requirements listed are the exclusive standards of the position. Other tasks and responsibilities may be assigned as necessary.

Job Duties and Responsibilities:

- Conduct neutral fact finding interviews with children ages 2-17 who are involved in child abuse investigations and/or are witnesses to violent crime;
- Collaborate and consult with law enforcement officers, department of human services personnel, district attorney personnel and other multidisciplinary team members to obtain information regarding the developmental and social history of the child prior to the interview;
- Coordinate and conduct recorded interview of the victim with the participation of the multidisciplinary investigative team;
- Conduct follow-up interviews and/or evaluation when appropriate;
- Consult with the investigative team following the interview including Denver District

- Attorney's Office Investigators when necessary;
- Collaborate as necessary with the victim advocate;
- Provide testimony in legal proceedings when required;
- Promote stable and cooperative working relationships between all multidisciplinary team members and community agencies;
- Routinely engage in peer review and supervisory review;
- Availability to cover 24 hour emergency response team calls as a part of the team rotation;
- Other projects as assigned by the Forensic Interview Program Coordinators and Executive Director.

Knowledge and Experience

- Minimum of one year post degree experience conducting child interviews;
- Work experience in child abuse investigations;
- Training, knowledge and experience in the following areas:
 - Current best practices for child interviews
 - Basic child development
 - Sexual and physical abuse, neglect, trauma, offender pathology and other pertinent topics
 - Cultural issues related to child abuse/neglect
 - Colorado Children's Code, Colorado Criminal Code and the Colorado Revised Statutes for law related to child abuse;
- Experience working with diverse populations of clients

Qualifications:

- Successful, documented completion of a 40 hour forensic interview training by a nationally recognized organization, or willingness to attend training
- Bachelor's degree in criminal justice, psychology, social work or related field with a minimum of one year post-degree experience
- Cultural awareness of the needs of diverse populations
- Strong interpersonal, communication and organizational skills
- Willingness to work with a flexible schedule when necessary
- Strong problem solving and solution oriented skills
- Ability to pass credentialing process/exam through NACCFI (National Association of Child Certified Forensic Interviewers)
- Oral and written Spanish Fluency strongly preferred

Benefits:

Salary based on experience and qualifications. Denver Children's Advocacy Center offers an excellent compensation package with generous benefits.

Denver Children's Advocacy Center is an equal opportunity employer and seeks a diverse applicant pool. To apply for this position, please email your resume and cover letter by June 18th, 2019 with *Forensic Interviewer* in the subject line to HumanResources@DenverCAC.org or send by mail to:

Denver Children's Advocacy Center
ATTN: Human Resources
2149 Federal Blvd.
Denver, CO 80211