



Victim Rights Program Staff Attorney

Job Description

Class: 1.0 FTE; Salaried; Exempt

Salary: Commensurate with experience

General Description:

The mission of the Rocky Mountain Victim Law Center elevates victims' voices, champions victims' rights, and transforms the systems impacting them.

The Victim Rights Staff Attorney is responsible for the legal representation and legal technical assistance for victims, law enforcement, and service providers. In collaboration with other staff members this position will prioritize the selection of cases, motions, and litigation of Victims' Rights Act (VRA) matters that require attention in the state of Colorado.

Specific Duties & Responsibilities:

- Provide direct representation to victims related to their rights under the VRA.
- Conduct intakes and needs assessments with individuals seeking services as needed.
- Participate in weekly case review meetings and case huddle meetings.
- Participate and attend various collaboration meetings as assigned.
- Participate in the collection and reporting of data regarding service provision.
- Maintain necessary case files and documentation for clients.
- Provide education and support to victims related to their rights as needed.
- Provide technical assistance to service providers, District Attorneys, and law enforcement regarding VRA issues.
- Conduct trainings, both in-person and technology assisted, regarding VRA issues to partners across the state of Colorado as requested.
- Other duties as requested.

Accountability:

The Staff Attorney reports to the Legal Director.

Qualifications:

- Juris doctorate plus 2-5 years of related experience and licensed to practice in the state of Colorado.
- Demonstrated understanding of both federal and state Victims' Rights Acts.
- Bilingual Spanish-speaking, preferred.
- Strong conflict management skills.
- Experience working with victims of violent crime and demonstrated understanding of the impact of trauma.
- Demonstrated understanding of victim issues, victims' rights within the state of Colorado, and a passion for RMvvlc's mission.
- Experience working in collaboration and partnership with other victim service providers and multidisciplinary teams.
- Demonstrated commitment and understanding to multiculturalism, diversity, and social justice issues.
- High degree of energy, self-motivation, and flexibility.
- Strong written and verbal communication skills.
- Computer literacy including MS Office products: Word, Excel, Outlook, and PowerPoint.

Application

Submit a cover letter, resume, and writing sample via email to Executive Director, Emily Tofte Nestaval, at emily@rmvictimlaw.org with the subject line of "Staff Attorney". Position will be open until filled. Applications received prior to June 30, 2019 will be given priority. No phone calls please.