



## SAVA Center Job Description

<b>Position Title:</b>	<b>Bilingual Therapist</b>
<b>Reports to:</b>	<b>Director of Clinical Services</b>
<b>FLSA Status:</b>	<b>Exempt or Non-Exempt. Dependent on hours and licensure status.</b>
<b>Compensation:</b>	<b>Licensure Candidates: \$54,000 – \$57,000 annually</b> <b>Independently Licensed Clinicians: \$57,000 – \$62,000 annually</b>

### **POSITION SUMMARY:**

The SAVA Center's Bilingual Therapist position has the potential to be full-time, part-time, or contract. The person in this role may work in either the Greeley or Fort Collins office, or a combination of both offices, depending on whether the position is full-time, part-time, or contract. Hours and office location(s) will be determined based on the qualifications and availability of the applicant and the needs of the SAVA Center.

The SAVA Center Bilingual Therapist provides confidential, short- and long-term therapy services in Spanish and English to individuals who have been affected by sexual violence. The person in this role will provide individual and group therapy services to primary and secondary survivors. They will conduct intake assessments, consultations, and crisis intervention/risk assessments as needed.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

#### **Clinical:**

- Provide individual and group counseling to primary and secondary survivors of sexual violence. Provide other direct services as needed.
- Conduct consultations with new therapy clients, providing initial evaluation and assessment for victims/survivors to determine readiness for individual and/or group counseling.
- On average, 45 – 50% of your hours worked per week need to be direct client contact hours.
- Attend regular clinical supervision provided by the SAVA Center, as well as clinical team meetings.
- Provide non-therapeutic crisis intervention and advocacy services to sexual assault victims and their families.
- Abide by SAVA policies and all ethical and legal guidelines related to the provision of clinical services per Colorado Law, HIPAA, and codes of ethics governed by your professional organization(s).

#### **Administrative:**

- Collect and enter statistical data on the provision of services, and prepare reports in accordance with prescribed reporting requirements.
- Maintain client records.
- Prepare information for clinical billing.
- Assist with answering phones and other general office duties.

#### **Other Related Duties:**

- Assist with hotline calls and walk-in clients as available and as needed.
- Attend regularly scheduled staff meetings and clinical team meetings.
- Attend SAVA events in the community as needed.
- Follow established SAVA Center policies and procedures.
- Facilitate Foundations of Support workshops in Spanish and English as needed.
- Network with others in community partner organizations.
- Assist with the annual Soiree and other fundraising events as needed.
- Perform other duties as assigned.
- Complete 40 hours of hotline training.



## **BENEFITS:**

The SAVA Center is invested in supporting the professional development and well-being of staff. Examples of this include:

- SAVA will pay for therapists to attend professional trainings in evidence-based treatments for trauma, such as EMDR or TF-CBT. Upon completion of such a training, therapists may be eligible for a pay increase.
- Staff are also supported in engaging in additional continued education as a part of their work.
- SAVA provides full-time therapists with one-hour of individual clinical supervision or consultation each week, regardless of their licensure status, to ensure all clinicians have a consistent space to process their work.
- The clinical team meets biweekly to connect with one another and engage in group supervision or education/training.
- Clinicians are not expected to spend more than an average of 50% of their time engaged in direct client contact hours. SAVA limits caseloads because we recognize the demands of engaging in trauma-focused therapy and think it is important that therapists have time to prepare for and reflect on their work.
- Depending on the current needs of the clinical team, therapists may also have the opportunity to participate in additional group consultation related to specialized areas of practice, such as play therapy or EMDR.
- SAVA holds a staff-wide self-care day once a quarter, wherein the staff have the opportunity to connect outside of the office and participate as a team in a self-care activity.

The SAVA Center offers several benefits to employees working a minimum of 24 hours per week. Benefits include:

- Health insurance through Anthem. There are several plans to choose from, and SAVA pays either \$200 or 60% of the premium per month, whichever is more.
- Vision and dental insurance plans.
- SAVA offers around 13 hours of paid time-off per month and 12 paid holidays per year.
- SAVA will match up to 3% toward an IRA retirement plan.

## **MINIMUM QUALIFICATIONS:**

- Fluency in Spanish and English.
- Comfortable working with clients from Spanish-speaking cultures.
- Master's degree in Counseling, Social Work, or other clinical mental health services program.
- Licensure candidate in good standing as an LPCC, LSW, MFT, etc. in Colorado.
- Education and training in providing counseling to adolescents and adults.
- 1 year of experience providing individual and group therapy. This may include clinical practicums and internships.
- Understanding of ethics and Colorado law pertaining to clinical work.
- Knowledge of sexual assault issues.
- Excellent written communications.
- Must have reliable transportation.

## **PREFERRED QUALIFICATIONS:**

- 2 years of experience providing therapy in English and Spanish.
- Licensure as an LPC, LCSW, LMFT, or LP.
- Trained and experienced in working with child clients ages 3 and up.
- 2 years of experience providing trauma-focused therapy to individuals impacted by sexual violence.
- Fully trained in an evidence-based practice applicable to working with survivors of trauma (e.g., EMDR, CPT, TF-CBT, PCIT, etc.).
- Excellent public speaking skills.
- Strong organizational and leadership skills.
- Strong knowledge of community resources.



## COMPETENCIES:

### Communication & Interaction:

- Fluency in speaking and writing in English and Spanish.
- Strong interpersonal skills and ability to interact with a diverse group of people.
- Ability to work effectively both independently and as part of a team.
- Self-motivated with the ability to meet deadlines, remain flexible, and adjust to changing priorities.
- Proficiency in Microsoft Office including Word and Excel.
- Strong written and verbal communication skills.
- Ability to work flexible hours, including evenings and occasional weekends, as necessary to meet SAVA Center needs.

### Organization

- Strong organizational skills and ability to multi-task.
- Ability to gather data, compile information and prepare reports.
- Ability to maintain accurate records and enter client data according to prescribed timelines.

### Diversity

- Culturally responsive and able to work with diverse populations.

*SAVA Center is dedicated to the principles of equal employment opportunity. SAVA prohibits unlawful discrimination against applicants on the basis of age, race, sex, color, religion, national origin, disability, military status, genetic information, sexual orientation, gender identity or expression, or any other status protected by applicable state or local law.*

**If you are interested in applying for this position, please submit a cover letter and resume to the Director of Clinical Services, Maya Schmidt, at: [maya@savacenter.org](mailto:maya@savacenter.org)**

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